

PRODUCTION ONE

PRINT ITEM	COLOR	SIZE (WXH)	PAPER QUALITY
Commitment Card	4/4	3.5x8.5"	80lb uncoated cover
#9 Envelope	4/0	Standard	70lb text
Introduction Brochure	4/4	9x16"	80lb text, Trifold (finished size 9x5.38)
Creative Giving Handout	4/4	8.5x11	80lb cover, Bifold (finished size 8.5x5.5)

PRODUCTION TWO

PRINT ITEM	COLOR	SIZE (WXH)	PAPER QUALITY
Postcard	4/4	5x7"	14pt cover
8-Page Booklet	4/4	18x6"	80lb cover, 8pg Saddle Stitched (finished size 9x6)
12-Page Booklet	4/4	18x6"	80lb cover + 100lb Text, 12pg Saddle Stitched (finished size 9x6)
16-Page Booklet	4/4	18x6"	80lb cover + 100lb Text, 16pg Saddle Stitched (finished size 9x6)